



# Southern California Fair

## 46<sup>th</sup> District Agricultural Association

18700 Lake Perris Drive ♦ Perris, CA 92571

(951) 657-4221 ♦ Fax: (951) 657-5412

[www.SoCalFair.com](http://www.SoCalFair.com)

### COMMERCIAL VENDOR SPACE APPLICATION

**Fair Dates: October 6 – October 14, 2018**

**Application Deadline: Wednesday, August 15, 2018**

Thank you for your interest in participating as a Commercial Vendor at the 2018 Southern California Fair. Please review the instructions below carefully and complete the application process. **Space is on a first come basis.** If you have any questions regarding this application, please call the Southern California Fair office at **(951) 657-4221** or Email us at [mayra@SoCalFair.com](mailto:mayra@SoCalFair.com)

### Instructions for Completing Application

**Incomplete applications will not be considered.**

1. **This application is to qualify you as a vendor and is not a guarantee of space. Space is on a first come basis, so return your application as soon as possible as we anticipate the vendor area to be a sellout.** You will be notified if you are accepted and a contract will follow for completion.
2. All questions on this application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process.
3. **Please attach a list of proposed sale items and a current photo of your proposed booth setup (in operational form).**
4. The proposed sale items you are requesting to sell/display/promote/give away must be specific, do not indicate "etc. or accessories". If a contract is issued, it will be assigned on the basis of this list only, so please be thorough. The Southern California Fair reserves the right to select the items a vendor is allowed to sell. Only approved items will be listed on your contract.
5. If a contract is issued, the location of your commercial space will be determined by management; Locations are subject to change year to year.
6. A copy of your California Seller's Permit is required with your application.

### Submit Application(s) To

Southern California Fair  
Attn: Commercial & Concessions Office  
18700 Lake Perris Drive, Perris, CA 92571

Contact: **Mayra Zepeda, Vendor Coordinator**  
Email: [Mayra@socalfair.com](mailto:Mayra@socalfair.com)  
Fax: (951) 657-4221



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**OFFICE USE ONLY**

Rcvd \_\_\_/\_\_\_/\_\_\_

Rcvd by \_\_\_\_\_

Spa Req \_\_\_x\_\_\_

Appvd \_\_\_/\_\_\_/\_\_\_

**COMMERCAL VENDOR SPACE APPLICATION**

**Fair Dates: October 6 – October 14, 2018**

**Application Deadline: Wednesday, August 15, 2018**

**SUBMISSION OF APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE FAIR.**

Date: \_\_\_/\_\_\_/\_\_\_

Business Name: \_\_\_\_\_

Contract Signing Authority: \_\_\_\_\_

On Site Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_ Home: (\_\_\_\_) \_\_\_\_\_

Cell Number: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Non-Profit – 501c3 Number: \_\_\_\_\_ **MUST attach a copy of 501c3 with application**

**Please check one:**

1. Will you be handing out edible samples to promote your product?.....  Yes  No  
 (You are required to purchase a temporary food facility permit through the fair)

- (If taking leads only, the State Board of Equalization still requires you to provide a California Seller’s Permit)
- (All sound, noise, or radio transmission equipment and usage must be approved by management)

2. Have you attended the Southern California Fair before? .....  Yes  No

3. Are you participating in the Commercial Vendor Party? .....  Yes  No

4. We need each vendor to do a Raffle Item? \_\_\_\_\_

**Mandatory Hours of Operation & All 9 Day of Fair**

Day	Times		
Saturday & Sunday	11:00 a.m.	to	11:00 p.m. \
Monday - Thursday	4:00 p.m.	to	11:00 p.m. > <i>or when carnival closes, whichever comes first</i>
Friday	12:00 p.m.	to	11:00 p.m. /

## Booth Rental Rates

The Southern California Fair is an outdoor fair except for the commercial tent and exhibits & our NEW Indoor Shopping Pavilion. **Please contact the Fair Office (951) 657-4221 for additional pricing and details.**

<p><b>New Indoor Shopping Pavilion:</b></p> <p><b>Setup:</b> <input type="checkbox"/> Booth <input type="checkbox"/> Trailer/Truck <input type="checkbox"/> Other _____</p> <p><b>Prices includes:</b> 20 amps of power, backwall &amp; sidewall.</p> <p style="text-align: center;"><b>BOOTH ONLY:</b></p> <table style="margin-left: 20px;"> <tr><td><input type="checkbox"/> 10' x 10'</td><td>= \$750.00</td></tr> <tr><td><input type="checkbox"/> 10' x 20'</td><td>= \$1,125.00</td></tr> <tr><td><input type="checkbox"/> 10' x 30'</td><td>= \$1,500.00</td></tr> <tr><td><input type="checkbox"/> 10' x 40'</td><td>= \$1,875.00</td></tr> <tr><td><input type="checkbox"/> 20' x 20'</td><td>= \$2,250.00</td></tr> </table> <p><b>Non-Profit:</b> Non-Profits are not allowed to sell anything.</p> <p><b>Setup:</b> <input type="checkbox"/> Booth <input type="checkbox"/> Trailer/Truck <input type="checkbox"/> Other _____</p> <p style="text-align: center;"><b>BOOTH ONLY:</b></p> <table style="margin-left: 20px;"> <tr><td><input type="checkbox"/> 10' x 10'</td><td>= \$125.00</td></tr> <tr><td><input type="checkbox"/> 10' x 20'</td><td>= \$250.00</td></tr> </table>	<input type="checkbox"/> 10' x 10'	= \$750.00	<input type="checkbox"/> 10' x 20'	= \$1,125.00	<input type="checkbox"/> 10' x 30'	= \$1,500.00	<input type="checkbox"/> 10' x 40'	= \$1,875.00	<input type="checkbox"/> 20' x 20'	= \$2,250.00	<input type="checkbox"/> 10' x 10'	= \$125.00	<input type="checkbox"/> 10' x 20'	= \$250.00	<p><b>Outdoor Tents: (Outdoor Individual Tents)</b></p> <p><b>Setup:</b> <input type="checkbox"/> Booth <input type="checkbox"/> Trailer/Truck <input type="checkbox"/> Other _____</p> <p><b>Prices includes:</b> 20 amps of power, canopy top and one-night light.</p> <p style="text-align: center;"><b>BOOTH ONLY:</b></p> <table style="margin-left: 20px;"> <tr><td><input type="checkbox"/> 10' x 10'</td><td>= \$ 750.00</td></tr> <tr><td><input type="checkbox"/> 10' x 20'</td><td>= \$1,250.00</td></tr> <tr><td><input type="checkbox"/> 10' x 30'</td><td>= \$1,500.00</td></tr> <tr><td><input type="checkbox"/> 10' x 40'</td><td>= \$1,850.00</td></tr> <tr><td><input type="checkbox"/> 20' x 20'</td><td>= \$2,250.00</td></tr> </table> <p><b>Non-Profit:</b> Non-Profits are not allowed to sell anything.</p> <p><b>Setup:</b> <input type="checkbox"/> Booth <input type="checkbox"/> Trailer/Truck <input type="checkbox"/> Other _____</p> <p style="text-align: center;"><b>BOOTH ONLY:</b></p> <table style="margin-left: 20px;"> <tr><td><input type="checkbox"/> 10' x 10' = \$ 125.00</td><td><input type="checkbox"/> 10' x 30' = \$ 375.00</td></tr> <tr><td><input type="checkbox"/> 10' x 20' = \$ 250.00</td><td><input type="checkbox"/> 10' x 40' = \$ 500.00</td></tr> </table>	<input type="checkbox"/> 10' x 10'	= \$ 750.00	<input type="checkbox"/> 10' x 20'	= \$1,250.00	<input type="checkbox"/> 10' x 30'	= \$1,500.00	<input type="checkbox"/> 10' x 40'	= \$1,850.00	<input type="checkbox"/> 20' x 20'	= \$2,250.00	<input type="checkbox"/> 10' x 10' = \$ 125.00	<input type="checkbox"/> 10' x 30' = \$ 375.00	<input type="checkbox"/> 10' x 20' = \$ 250.00	<input type="checkbox"/> 10' x 40' = \$ 500.00
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<p><b>Trailers:</b> If trailer hitch does not detach, you must include trailer hitch as part of your space needs:</p> <ul style="list-style-type: none"> <li>• Total dimensions of trailer including truck _____ ft. long x _____ ft. wide. (Please unhook trailer when possible)</li> <li>• Does size include awning? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>• Do you work out of the trailer? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> </ul> <p style="text-align: right;">If yes, which side? <input type="checkbox"/> Passenger <input type="checkbox"/> Driver <input type="checkbox"/> Back End</p>																													
<p><b>Power:</b> <u>2000 Watts / 20 Amps of electricity is included in your booth rental.</u> During the fair electricians will be monitoring electrical usage. Any additional electrical used over the 20 Amps will be billed on an individual basis and payable onsite. Vendors are responsible for providing any extension cords and surge protectors for their booth space and must tape down all electrical cords for safety reasons. <b>Please pay for additional electricity if needed at the rate below:</b></p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> 30 Amps – 60 Amps ..... = \$ 50.00</td> <td><input type="checkbox"/> 60+ Amps ..... = \$ 225.00</td> </tr> </table>		<input type="checkbox"/> 30 Amps – 60 Amps ..... = \$ 50.00	<input type="checkbox"/> 60+ Amps ..... = \$ 225.00																										
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<p><b>Stock/Storage:</b> <input type="checkbox"/> With Power ..... = \$ 150.00      <input type="checkbox"/> Without Power ..... = \$ 80.00</p>																													
<p><b>Golf Cart Permit:</b> <input type="checkbox"/> Golf Cart Permit ..... = \$ 100.00 / Per Cart</p>																													

## Sellers/Resale Permit

All vendors must have a California Board of Equalization Sellers/Resale Permit (if selling taxable goods) displayed in your booth. If you do not have a valid sellers permit, you can go to their website at [www.boe.ca.gov](http://www.boe.ca.gov), contact them by phone **(800) 400-7115**, in person at **3737 Main Street, #1000, Riverside, CA 92501-3395**. There is also a quick and easy way to request a seller's permit in just minutes online at

<http://get.sellerpermits.com/mobileform>

- **Sellers Permit #:** \_\_\_\_\_ How long in business? \_\_\_\_\_
- **Business Type:** (please check one)  Sole Proprietorship  Partnership  Corporation  Non-Profit Corporation

## Payment and Cancellations

This application is to qualify you as a vendor and is not a guarantee of space. Your application will be processed and if approved you will be sent a contract with payment instructions. Upon receipt of the contract you will be required to remit full payment for space guarantee. Exhibitors, who fail to remit payment in full by the deadline date, may forfeit their space.

1. All payments must be paid by cash, cashier's check, personal check, credit card or money order.
2. Returned checks will be subject to a **\$50.00 Fee**.
3. The Fair has a **NO REFUNDS** policy. Cancellations will result in a complete forfeiture of all paid funds.

## Product List

Please write in or attach a **complete** list of **ALL** product(s) to be sold, promoted, giveaways, and/or displayed - **DO NOT** just indicate "Etc. or Accessories". Fair Management reserves the right to determine which products a vendor is approved to sell. *If an item is not listed and approved by management, the item cannot be sold or promoted.* Not selling or generating leads for future business, please indicate and specify the product or service. If your product has any special directional placement requirements, please make a note below; noting this does not guarantee the direction will be available.

**CATEGORY:**     Merchandise     Exhibit/Lead Generator     Non-Profit (Not Allowed to Sell Anything)

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## Insurance

Each contractor must provide the Southern California Fair with proof of **Commercial General Liability Insurance for no less than \$1,000,000.00** per occurrence. **Completing this form does not constitute proof of insurance.** Proof of insurance will be required once a contract has been issued and **due by the vendor cut-off date of Wednesday, August 15, 2018.** Each vendor who hires employees must also provide a copy of worker's compensation insurance.

**Please check one of the following:**

- I will provide my own certificate of liability insurance. (Southern California Fair to be named as certificate holder)
- I am on the CFSA Master List: # \_\_\_\_\_ Expires: \_\_\_\_/\_\_\_\_/\_\_\_\_
- I will purchase CFSA' Special Events Insurance through the Southern California Fair. (Price = \$135.00)

*Exceptions to this rule are rodeo events, rough stock events, mechanical bulls, extreme attractions, orbitons and simulators, etc. Please contact us for the amount of coverage needed for these activities.*

**If you will be providing your own insurance certificate, you must have the following:**

- Name of Insured business MUST match the business name on the application.
- **The Southern California Fair** must be named as the certificate holder.
- **Vendors without current insurance on file will not be allowed to set up. NO EXCEPTIONS**
- The paragraph **BELOW** must be **word for word** in the "Description of Operations".

"The State of California, the 46<sup>th</sup> District Agricultural Association, Southern California Fair, County Fair, The County in which the County Fair is located, Lessor/Sub lessor if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned. Coverage dates are September 1, 2018 – October 20, 2018."

**References**

provide three (3) references of other fairs, festivals or events in which you have participated. Please include a contact name and telephone number for all references.

1. Event: \_\_\_\_\_ Location: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Years Participated: \_\_\_\_\_

2. Event: \_\_\_\_\_ Location: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Years Participated: \_\_\_\_\_

3. Event: \_\_\_\_\_ Location: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Years Participated: \_\_\_\_\_

**Certification of Applicant**

I certify all information contained in this application to be true and accurate. I understand that this application in no way implies or guarantees that space will be offered. The Southern California Fair reserves the right to refuse any application and may refuse to execute a contract without giving reason for same or to relocate a Vendor at any time for the betterment of the Fair. I understand that if awarded a contract, I will be required to participate and operate my vendor booth in compliance with Fair hours of operation beginning Saturday, October 6, 2018 through Sunday, October 14, 2018. I have read and understand the instructions and additional information attached.

Company/Business Name: \_\_\_\_\_

Signature (Signing Authority): **X** \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**(By signing, the vendor agrees to be bound by all of the rules and regulations included in the vendor handbook)**

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_