

**46th District Agricultural Association/Southern California Fair**  
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## **BOARD MEETING AGENDA**

Administration Building Board Room  
**June 28, 2023**

Zoom: <https://us06web.zoom.us/j/81355031204>  
Toll Free Number: One tap mobile +13462487799,81355031204  
Meeting ID: 813 5503 1204  
**Passcode: 439278**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

**1) CALL TO ORDER** at 4:03pm

**2) PLEDGE OF ALLEGIANCE** led by Director Scott

**3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused  
A motion and second is requested to excuse the absence of any Directors under this agenda item.  
Present: Director Magnuson, Director Skala, Director Scott, President Yeager (via Zoom, arrived at location at 4:40pm), Director Almiron (via Zoom).  
Motion to excuse Director Bruno and Vice president Palumbo was made by Director Magnuson and seconded by Director Scott.  
Motion carried, 5-0

**4) INTRODUCTION OF GUESTS & STAFF**

Present: Cei – Family A Fair, Arman – Derby Room, Susan – Friends of the Fair, Sally – community member, Katie – Friends of the Fair, Alicia – Staff.  
Zoom – Michael Gasbarro– Deputy AG, Denise – financial consultant, Kiko – Derby Room, Rich Person – Management consultant.

**5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

**6) CLOSED SESSION** For purposes of discussing matters of 1) pending litigation, 2) real property negotiations, and 3) personnel matters related to the CEO under Government Code Section §11126. The Board will meet in Closed Session to confer with and/or receive legal advice from counsel or the represented delegate. All guests and audience will be asked to adjourn meeting at this time. [Closed session at 4:06pm](#)

**7) RECONVENE OPEN SESSION** Report of any action taken during Closed Session  
[Reconvened at 4:40pm, no reportable action.](#)

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**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of May 24<sup>th</sup>, 2023, Board Meeting Minutes  
Motion to approve made by Director Scott and seconded by Director Skala.  
Motion carried, 5-0

**9) REPORTS AND INFORMATION** (Informational)

- a) Correspondence
- b) CEO Report
  - 1) Day to Day Operations Update  
No events for the rest of June, July PAS events, Closed 4<sup>th</sup> of July, Farmers Daughters Meeting, Hall events, August closure of hall, thanks all staff for accomplishments, monthly DWR meeting Mike Driller work still scheduled early next year, CEO monthly call, Del Mar Fair with Linda & Mayra, Trolley concerns – safety issues, Backflow replacement complete – Brett with Western Sky construction, Jerome with CFSA risk assessment, asphalt grindings complete, AQS temp AC for hall, August Hall closure for paint job and exterior lighting, Mail tampering – new PO Box, tree trimming, flags installed from Foundation, Assembly office moving, Rich's contract extended 6 months.
  - 2) Derby Room Information
- c) Management Consultant Report DWR moving faster this year, working with CCA on electronic board.
- d) Committee Reports
  - 1) Finance Committee reviewed in Item 10, a
  - 2) DWR Ad-Hoc Committee reviewed in Item 9, c
  - 3) Fairgrounds and Contracts Committee reviewed in Item 10, b
  - 4) Junior Livestock Committee nothing to report
  - 5) Marketing Committee to be removed per President Yeager
  - 6) Policy Committee nothing to report
- e) Barn Bash Report nothing to report
- f) Friends of So Cal Fair Report Cei – foundation met today with a quorum, Monday October 9<sup>th</sup> fundraiser – Casino Night.
- g) California Construction Authority Update
  - 1) Pavilion Painting Project Update reviewed in Item 9, b, 1
  - 2) DWR Project Oversight reviewed in item 9, c

**10) NEW BUSINESS** (Action required)

- a) Review and Approval of May 2023 Financials
  - 1) Balance Sheet
  - 2) Profit and Loss Statement

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3) AP Payments/AR Aged Invoices/General Ledger  
Motion to approve May 2023 Financials was made by Director Skala and  
seconded by Director Almiron.  
Motion carried, 5-0

b) Derby Room Rental Agreement Modification  
Motion to approve made by Director Scott and seconded by Director Magnuson.  
Motion carried, 5-0

c) Transfer of Jurisdiction for DWR [tabled for future board meeting](#)

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments  
[President Yeager – Thanks Russ, Rich and Staff.](#)  
[Director Scott – Its fair season and a time to learn and see trends. Happy 4<sup>th</sup> of July.](#)

**12) IMPORTANT 2023 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless  
otherwise specified.

June 28, 2023; July 26, 2023; August 23, 2023; September 27, 2023; October 25, 2023;  
November 15, 2023; December 20, 2023.

**13) Adjournment:** [adjourned in Memory of Mike Redman at 5:31pm](#)

**Americans With Disabilities Act**

Any person needing a disability related accommodation or modification in order to attend this Board  
meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-  
4221.