

46th District Agricultural Association
Southern California Fair
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BOARD MEETING MINUTES - SUMMARY

March 31, 2021 • 4:00 PM
Zoom: <https://us02web.zoom.us/j/4105967704>
Toll Free Number: 1-669-900-6833
Meeting ID: 410 596 7704

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

1) Call to Order

Called to order at 4:05pm by President Yeager

2) Pledge of Allegiance

Lead by Director Skala

3) Roll Call

Via Zoom: Director Scott, Director Hurtado

In person: President Yeager, VP Bruno, Director Almiron, Director Skala, Director Magnuson, Director Palumbo

4) Absent Directors

A motion and second is requested to excuse the absence of any Directors under this agenda item.

5) Introduction of Guests

Via Zoom: Mike Francesconi – F&E, Sarah Pelle – F&E, Celia Smith, Dale Smith, Xavier Ortiz, Linda Thompson. Late guest – Davey Helm.

In person: Denise Goularte

6) Public Comment on Items Not on the Agenda

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

7) Closed Session the Board is authorized to enter closed session to discuss personnel matters (Gov. Code § 11126(a)(1)): a) Interim CEO Evaluation

8) Reconvene Open Session Report of any action taken during Closed Session
President Yeager - No reportable action

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9) New Business

- a) 2021 Board Committee Assignments
[Policy Committee – continued item for April Board Meeting](#)
- b) January and February Financials – Finance Committee
 - 1) Statement of Net Position
 - 2) Summary of Operations
[Motion to approve January and February Financials and 2020 STOP made by Director Almiron.](#)
[Seconded by Director Magnuson.](#)
[Motion carries.](#)
[Voting Directors: Director Palumbo – I, Director Magnuson – I, Director Skala - I, Director Almiron – I, Director Scott – I, Director Hurtado – I, Director Yeager – I.](#)
 - 3) Budget Update/Cash Budget Projections
 - 4) Cash on hand
 - 5) Approval of Expenditure for former and future CEO life insurance
[Motion to approve authorization to pay and not to exceed a \\$2000 made by Director Palumbo.](#)
[Seconded by Director Almiron.](#)
[Motion Carries.](#)
[Voting Directors: Director Bruno - I, Director Almiron - I, Director Skala - I, Director Magnuson - I, Director Palumbo - I, Director Scott – I, Director Yeager – I.](#)
 - 6) Plan for next 6 months
- c) Approval of Fairs and Expositions Fund Loan for Emergency Roof Repairs of Administration Building, Pavilion Building and Maintenance Building for a total of \$167,809 (with interest is \$169,941.70).
[Motion to approve made by Director Almiron.](#)
[Seconded by Director Palumbo.](#)
[Motion carries.](#)
[Voting Directors: Director Bruno - I, Director Almiron - I, Director Skala - I, Director Magnuson - I, Director Palumbo - I, Director Scott - I, Director Yeager - I.](#)
[Non – Voting: Director Hurtado.](#)
- d) Approve Contracts – Renters Committee
 - 1) F-31 Contract with Helm and Sons
[Motion to approve made by Director Magnuson.](#)
[Seconded by Director Skala.](#)
[Motion carries.](#)
[Voting Directors: Director Palumbo – I, Director Magnuson – I, Director Skala – I, Director Almiron – I, Director Bruno – I, Director Scott – I, Director Yeager – I.](#)
[Non-Voting: Director Hurtado.](#)
 - 2) Shattuck’s Inc – month to month Financial Services with training as needed
[Motion to approve made by Director Almiron.](#)
[Seconded by Director Palumbo.](#)

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Motion carries.

Voting Directors: Director Bruno - I, Director Almiron - I, Director Skala - I,
Director Magnuson - I, Director Palumbo – I, Director Scott – I, Director
Yeager – I.

Non-Voting: Director Hurtado.

3) Interim CEO contract

Motion to approve made by Director Almiron.

Seconded by Director Palumbo.

Motion carries.

Voting Directors: Director Scott – I, Director Bruno – I, Director Almiron – I,
Director Skala – I, Director Magnuson – I, Director Palumbo – I, Director
Yeager – I.

Non-Voting: Director Hurtado.

e) Discussion of 2021 Fair Dates

Item tabled.

f) DWR questions

1) Blocked dates of 10/16 - 4/15

2) Fair blackout dates

Motion to approve blocked dates from November 1st to April 30th for five
years made by Director Almiron.

Seconded by Director Palumbo.

Motion carries.

Voting Directors: Scott – I, Hurtado – I, Magnuson – Abstention, Skala - I,
Almiron – I, Bruno – I, Palumbo – I, Yeager – I.

g) Approve Policy – Interim CEO

1) Policy Approval – Motion to approve motorized vehicle use policy – check
with Legal for guidance

Motion to approve made by Director Almiron.

Seconded by Director Palumbo.

Motion carries.

Voting Directors: Scott – I, Hurtado – I, Palumbo – I, Magnuson – I, Skala – I,
Almiron – I, Bruno – I, Yeager – I.

10) Consent Calendar

All matters listed are considered by the Board to be routine and will be approved in
one motion unless Directors request a specific item be considered separately.

a) February 17, 2021 Meeting Minutes

Motion to approve made by Director Almiron.

Seconded by Director Bruno.

Motion carries.

Voting Directors: Palumbo – I, Magnuson – I, Skala – I, Almiron – I, Bruno – I,
Yeager – I, Hurtado – I, Scott – I.

11) Correspondence

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<u>Date</u>	<u>Received from</u>	<u>Subject</u>
3/19/2021	State of CA	40.3 million general fund support phase 2
3/26/2021	State of CA	Memo on future guidance for safely conducting fairs and livestock events

12) Informational Items

- a) Update on Loan Balances
 - 1) Community Building \$124,046
 - 2) Admin Office \$98,393

- b) Interim CEO Report
 - 1) Day to Day Operations Update
 - 2) COVID 19 Update
 - 3) DWR Status
 - 4) Status of Board Trainings
 - 5) Form 700 form due April 1, 2021

- c) California Construction Authority Update on [Identify Project(s)]
 - 1) Derby Room
 - 2) 46th DAA Roof Repairs

13) Directors' Comments (Informational – No deliberation/action)

14) Important 2021 Dates Board Meetings are held on the third Wednesday of the month at 4:00 pm unless otherwise specified.

- April 21, 2021
- May 19, 2021
- June 16, 2021
- July 21, 2021
- August 18, 2021
- September 15, 2021
- October TBD
- Annual Fair
- November 17, 2021
- December 15, 2021

17) Adjournment

Meeting adjourned at 6:10pm by Director Yeager

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Americans With Disabilities Act

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.