



# Southern California Fair

## 46<sup>th</sup> District Agricultural Association

18700 Lake Perris Drive ♦ Perris, CA 92571

(951) 657-4221 ♦ Fax: (951) 657-5412

www.SoCalFair.com

### COMMERCIAL VENDOR SPACE APPLICATION

**Fair Dates: October 3, 2020 – October 11, 2020**

Thank you for your interest in participating as a Commercial Vendor at the 2020 Southern California Fair. Please review the instructions below carefully and complete the application process. Space is on a first come basis. If you have any questions regarding this application, please call the Southern California Fair office at (951) 657-4221 or Email us at Mayra@SoCalFair.com

#### **INSTRUCTIONS FOR COMPLETING APPLICATION**

**PLEASE NOTE: THERE IS NO DEADLINE FOR APPLICATIONS-WE WILL STOP ACCEPTING APPLICATIONS WHEN ALL SPACES ARE FILLED.**

1. This application is to qualify you as a vendor and is not a guarantee of space. Space is on a first come basis, so return your application as soon as possible as we anticipate the vendor area to be a sellout. You will be notified if you are accepted and a contract will follow for completion.
2. All questions on this application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process.
3. **Please attach a list of proposed sale items and a current photo of your proposed booth setup (in operational form).**
4. The proposed sale items you are requesting to sell/display/promote/give away must be specific, do not indicate “etc. or accessories”. If a contract is issued, it will be assigned based on this list only, so please be thorough. The Southern California Fair reserves the right to select the items a vendor is allowed to sell. Only approved items will be listed on your contract.
5. If a contract is issued, the location of your commercial space will be determined by management; Locations are subject to change year to year.
6. A copy of your California Seller’s Permit is required with your application.

**7. Incomplete applications will not be considered.**

#### **SUBMIT APPLICATION(S) TO:**

Southern California Fair  
Attn: Commercial & Concessions Office  
18700 Lake Perris Drive, Perris, CA 92571

Contact: Mayra Zepeda, Vendor Coordinator  
Email: [Mayra@socalfair.com](mailto:Mayra@socalfair.com)  
PH#: (951) 657-4221 Fax:(951) 657-5412



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**OFFICE USE ONLY**

Rcvd \_\_\_\_/\_\_\_\_/\_\_\_\_

Rcvd by \_\_\_\_\_

Spa Req \_\_\_\_x\_\_\_\_

Appvd \_\_\_\_/\_\_\_\_/\_\_\_\_

**COMMERCIAL VENDOR SPACE APPLICATION**

**Fair Dates: October 3, 2020 – October 11, 2020**

**SUBMISSION OF APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE FAIR.**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Business Name: \_\_\_\_\_

Contract Signing Authority: \_\_\_\_\_

On Site Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_ Home: (\_\_\_\_) \_\_\_\_\_

Cell Number: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Non-Profit – 501c3 Number: \_\_\_\_\_ **(MUST attach a copy of 501c3 with application)**

**Please check one:**

1. Will you be handing out edible samples to promote your product? .....  Yes  No

**(You are required to purchase a temporary food facility permit through the fair)**

- (If taking leads only, the State Board of Equalization still requires you to provide a California Seller’s Permit)
- (All sound, noise, or radio transmission equipment and usage must be approved by management)

2. Have you attended the Southern California Fair before? .....  Yes  No

3. Are you participating in the Commercial Vendor Party? .....  Yes  No

4. We need each vendor to do a Raffle Item. ....  Yes  No

**MANDATORY HOURS OF OPERATION FOR ALL 9 DAYS OF FAIR**

<b>Days</b>	<b>Times</b>		
Saturday & Sunday	11:00 a.m.	to 11:00 p.m.	\
Monday - Thursday	4:00 p.m.	to 11:00 p.m.	>
Friday	12:00 p.m.	to 11:00 p.m.	/

**or when carnival closes, whichever comes first**

**BOOTH RENTAL RATES**

The Southern California Fair is an outdoor fair for all Commercial Vendors & Concessionaires.

**OUTDOOR TENTS: (Individual Tents)**

**BOOTH ONLY**

- 10' x 10'=\$ 750.00
- 10' x 20'=\$1,250.00
- 10' x 30'=\$1,500.00
- 10' x 40'=\$1,850.00
- 20' x 20'=\$2,250.00

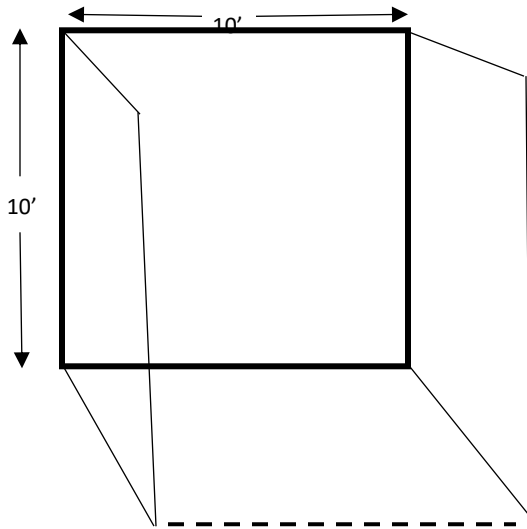
**NON-FROFIT**

- 10' x 10'=\$125.00
- 10' x 20'=\$250.00
- 10' x 30'=\$375.00
- 10' x 40'=\$500.00

**Non-Profits are not allowed to sell anything.**

**ALL BOOTHS INCLUDE 20 AMPS OF POWER, CANOPY TOP & ONE-NIGHT LIGHT.**

**Setup:**  Booth  Trailer/Truck  Other \_\_\_\_\_



**INSIDE BOOTH INCLUDES:**

\* 10' BACK COVER & 10' SIDES

\* FAIR DOES NOT PROVIDE CHAIRS OR TABLES

\* INTERNET SERVICE IS AVAILABLE FOR \$75 FOR 9 DAYS OF FAIR.

**TRAILERS:** If trailer hitch does not detach, you must include trailer hitch as part of your space needs:

- Total dimensions of trailer including truck \_\_\_\_\_ ft. long x \_\_\_\_\_ ft. wide. (Please unhook trailer when possible)
- Does size include awning?  Yes  No
- Do you work out of the trailer?  Yes  No      If yes, which side?  Passenger  Driver  Back End

**STOCK & STORAGE:**

- With Power=\$150.00
- Without Power= \$80.00

**POWER:** 2000 Watts / 20 Amps of electricity is included in your booth rental. During the fair electricians will be monitoring electrical usage. Any additional electrical used over the 20 Amps will be billed on an individual basis and payable onsite. Vendors are responsible for providing any extension cords and surge protectors for their booth space and must tape down all electrical cords for safety reasons.

**Please pay for additional electricity if needed at the rate below:**

- 30 Amps-60 Amps=\$50.00
- 60+ Amps= \$225.00



**INSURANCE**

Each contractor must provide the Southern California Fair with proof of **Commercial General Liability Insurance for no less than \$1,000,000.00** per occurrence. **Completing this form does not constitute proof of insurance.** Proof of insurance will be required once a contract has been issued and each vendor who hires employees must also provide a copy of worker's compensation insurance.

**Please check one of the following:**

- I will provide my own certificate of liability insurance. (Sothern California Fair to be named as certificate holder)
- I am on the CFSA Master List: # \_\_\_\_\_ Expires: \_\_\_\_/\_\_\_\_/\_\_\_\_
- I will purchase CFSA' Special Events Insurance through the Southern California Fair. (**Price = \$170.00**)

Exceptions to this rule are rodeo events, rough stock events, mechanical bulls, extreme attractions, orbitons and simulators, etc. Please contact us for coverage needed for these activities.

**If you will be providing your own insurance certificate, you must have the following:**

- Name of Insured business MUST match the business name on the application.
- **The Southern California Fair** must be named as the certificate holder.
- **Vendors without current insurance on file will not be allowed to set up. NO EXCEPTIONS**
- The paragraph **BELOW** must be **word for word** in the "Description of Operations".

**"The State of California, the 46<sup>th</sup> District Agricultural Association, Southern California Fair, County Fair, The County in which the County Fair is located, Lessor/Sub lessor if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, or Entitles (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned. Coverage dates are September 1, 2019 – October 20, 2019."**

**Please make sure Insured Name is exact as on the contract.**

**ACORD CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY): \_\_\_\_\_

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL: _____ ADDRESS: _____
INSURED	INSURER(S) AFFORDING COVERAGE: <b>ABC Insurance Company</b> NAIC # _____ INSURER A: _____ INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____

Must match name on contract

COVERAGE	CERTIFICATE NUMBER:	REVISION NUMBER:																																																																																																																																																																																																																											
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Make sure dates cover event

Limits need to be EACH OCCURRENCE

Please make sure dates are from set-up to

Please make sure this paragraph on your Insurance word by word to get approved by CFSA.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 104, Additional Remarks Schedule, if more space is required)

Fair needs to be named as certificate holder

Signature Required

**REFERENCES**

Provide three (3) references of other fairs, festivals or events in which you have participated. Please include a contact name and telephone number for all references.

1. Event: \_\_\_\_\_ Location: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Years Participated: \_\_\_\_\_

2. Event: \_\_\_\_\_ Location: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Years Participated: \_\_\_\_\_

3. Event: \_\_\_\_\_ Location: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Years Participated: \_\_\_\_\_

**CERTIFICATION OF APPLICANT**

I certify all information contained in this application to be true and accurate. I understand that this application in no way implies or guarantees that space will be offered. The Southern California Fair deserves the right to refuse any application and may refuse to execute a contract without giving reason for same or to relocate a Vendor at any time for the betterment of the Fair. I understand that if awarded a contract, I will be required to participate and operate my vendor booth in compliance with Fair hours of operation beginning **Saturday, October 3, 2020 through Sunday, October 11, 2020**. I have read and understand the instructions and additional information attached.

Company/Business Name: \_\_\_\_\_

Signature (Signing Authority): **X** \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**(By signing, the vendor agrees to be bound by all the rules and regulations included in the vendor handbook)**

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_