



NOTICE OF MEETING
46TH DISTRICT AGRICULTURAL
ASSOCIATION

AGENDA
 Meeting of the Board of Directors
WEDNESDAY, February 28, 2018
4:00 PM PST

LOUIS TAVAGLIONE
ADMINISTRATION OFFICE
 18700 Lake Perris Drive
 Perris, California

Lake Perris Fairgrounds

Board of Directors



Ron Magnuson
President



Nick Bruno
Vice-President



Louis Tavaglione



Brad Scott



Jaime Hurtado



Gene Skala



Marisa Yeager



Ed Adkison



Tricia Almiron



Audrey Cilurzo
Advisory Director

Mission Statement

“The Mission of The Southern California Fair & Event Center Is to Provide & Promote Agricultural Activities, Entertainment, Education, Recreation and Service Opportunities for All People in Riverside County”

BOARD OF DIRECTORS AGENDA

February 28, 2018 • 4:00 p.m.

18700 Lake Perris Dr.

Perris CA 92571

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Southern California Fair activities may request assistance by contacting Carl Wuersch at (951) 657-4221.

1) CALL TO ORDER

All matters noticed on this agenda, in any category, may be considered for action listed. Any item not so noticed may not be considered. Items listed on this Agenda may be considered in any order at the discretion of the chairperson.

2) PLEDGE OF ALLEGIANCE

Attendees of this 46th District Agricultural Association Board meeting will be asked to join the Board President in reciting the Pledge of Allegiance if they wish to do so.

3) ROLL CALL

The Board of Directors of the 46th District Agricultural Association are asked to introduce themselves to all in attendance.

4) ABSENT DIRECTORS

A motion and second is requested to excuse the absence of any Directors under this agenda item.

- Discussion
- Action (if needed)

5) INTRODUCTION OF AUDIENCE AND GUESTS

Audience and guests are requested to introduce themselves to the Board of Directors and other guests under this agenda item.

6) MATTERS OF PUBLIC COMMENT

Persons in attendance may request to speak on any item on agenda or request item to be placed on agenda at next meeting. Speakers presenting matters to the Board will be limited to three (3) minutes.

7) CONSENT CALENDAR

All matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

- Approval of Minutes **See MINUTES TAB**

✓ January 17, 2018

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RENTAL AGREEMENTS 2018

CONTRACT #	NAME	DATE OF EVENT	TYPE OF EVENT	AMOUNT
18-01-HH	Citrus Hill School Winter Formal	1/26/2018	School Dance	\$1,900 Non-Profit
18-02-HH	Wendy Gomez	4/14/2018	Quinceañera	\$2,900
18-03-HH	Maricela Reyes	11/3/2018	Quinceañera	\$2,900
18-04-HH	Antonia Rodriguez	5/20/2018	AA Annual Meeting & Banquet	\$1,900 Non-Profit
18-05-HH	St. James Catholic Church	2/10/2018	Dinner & Dance	\$1,900 Non-Profit
18-06-HH	Miriam Rendon	1/14/2018	Football & Cheer Banquet	\$1,900 Non-Profit
18-07-HH	Ester Valdivia Richie Leyva	9/15/2018	Outdoor Wedding	\$2,900
18-08-HH	Jennifer Lara	9/22/2018	Sweet 16	\$2,900
18-09-HH	William Robles	1/21/2018	Football & Cheer Banquet	\$1,900 Non-Profit
18-10-HH	Chris Figueroa	11/10/2018	Wedding	\$2,900
18-01-INT	Knokx Pro Entertainment	4/29/2018	Professional Wrestling	\$1,500
18-02-INT	Riverside Harley Davidson	1/1/2018 12/23/2018	Motorcycle Practice	\$250 per day
18-04-INT	L.A International Beer Competition & Festival	3/10/2018- 3/11/2018	California Irish Festival	\$4,000
18-05-INT	American Cancer Society	7/13/2018- 7/14/2018	Mud Run/Walk	\$1,000
18-06-INT	Hippy Killer	4/14/2018	Car Show/Music	\$ 2,500
18-07-INT	Octavio Alegria	2/23/2018- 3/5/2018	Circus	\$5,000

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b. AMENDMENT TO CONTRACTS

CONTRACT #	NAME	DATE OF EVENT	Type of Event	AMOUNT
17-06-INT	Nitro Circus	2/20/2018- 6/14/2018	Rental Agreement	\$15,000/ year

C. STANDARD AGREEMENTS 2018

CONTRACT #	NAME	BEG DATE	END DATE	AMOUNT NOT TO EXCEED
18-01-PS	Scott Daloisio Sports	1/1/2018	12/31/2018	\$1,500/Month

8) **CORRESPONDENCE** See **CORRESPONDENCE TAB**

a. **Date**

Received from

Subject

12/11/2017	State Controller's Office Coleen Morrow, Chief	Returned-Discharge From Accountability
12/11/2017	State Controller's Office Coleen Morrow, Chief	Returned-Discharge From Accountability
2/01/2018	CDFA Betsy Fishe	Standard Agreement Amendment
2/09/2018	Associate Right of way Agent Bradley Johnson	Department of Water Resource

b. **Date**

Sent to

Subject

NONE		
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INFORMATION ITEMS

1.) **UPDATE ON LOAN BALANCES:**

Current on Loan Balances

- **COMMUNITY BUILDING** **\$247,670.94**
- **ADMIN OFFICE** **\$130,550.95**

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2.) **FINANCIAL INFORMATION:**

(September, October, November, December Financials) See **FINANCIALS TAB**

- September, November, December Financials
- AP Aged Invoice Analysis (Current)
- AR Aged Invoice Analysis (JLA Current)
- Summary of Operations
- AP Payments Check Register
- Check Register (Payroll)
- AR Aged Invoice Analysis
- Trial Balance Sheet
- Statement of Net Position
- Bank Balances

- Discussion
- Action (if needed)

9.) **ACTION ITEAMS**

a.) **BOARD COMMITTEE RECOMMENDATIONS 2018:** President may present committee recommendations for the 2018 operating year.

- Discussion
- Action (if needed)

b.) **RENTERS COMMITTEE MEETING ON FRIDAY 1/26/2018**

- Discussion
- Action (if needed)

c.) **EXECUTIVE COMMITTEE REPORT:** CEO Wuersch to provide an update from the Executive Committee Meeting on items that may require their direction to CEO and staff.

- Discussion
- Action (If Needed)

d.) **BUDGET COMMITTEE:**

- Discussion
- Action (if needed)

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e.) **DELEGATION OF AUTHORITY:** In accordance with accepted guidelines by the Division of Fairs and Expositions and as established in the annual audit, a request is hereby made to authorize newly appointed CEO to execute Rental Agreements and Standard Agreements up to an amount Thirty-Five Thousand (\$35,000), as long as contracts do not exceed a one-year term, without further authorization from the Board of Directors. All such executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. This delegation is effective through December 31, 2018.

- Discussion
- Action (if needed)

10.) LAKE PERRIS SPORTS PAVILION:

CEO Wuersch will provide information and updates.

- Discussion
- Action (if needed)

11.) FAIR WRAP UP:

CEO Wuersch to provide information and an update:

- Discussion
- Action (if needed)

12.) BOARD TRAINING/STRATEGIC PLANNING See TRAINING MINUTES TAB

- Strategic Planning Committee

13.) POLICY MANUAL

CEO to provide information regarding Cannabis Policy for Board approval.

- Cannabis Policy Approval
- Discussion
- Action (if needed)

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14.) IMPORTANT DATES

Board Meetings are held on the third Wednesday of the month at 4:00 pm unless otherwise specified:

- March 21, 2018
- April 18, 2018
- May 16, 2018
- June 20, 2018
- July 18, 2018
- August 15, 2018
- September 19, 2018
- October TBD
- November 21, 2018
- December TBD

15.) MATTERS OF INFORMATION

- a. Manager Comments
- b. Director Comments
- c. Other, if any

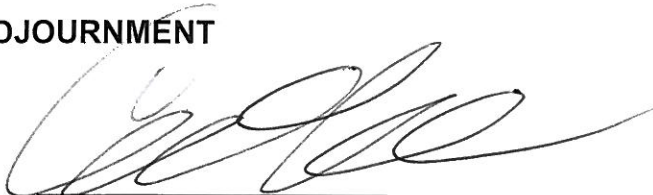
16.) CLOSED SESSION

The Board is authorized to meet in Closed Session for the purpose of considering.

- Personnel matters: CEO Performance Evaluation GOV. Code §11126(a)(1)
 - Discussion
 - Action (if needed)

17.) RECONVENE INTO OPEN SESSION

18.) ADJOURNMENT



Carl L. Wuersch, CEO/Sec-Mgr.



Date