

**46th District Agricultural Association/Southern California Fair**  
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## **BOARD MEETING AGENDA**

Administration Building Board Room  
**May 25, 2022**

Zoom: <https://zoom.us/j/91042346296>  
Toll Free Number: +1 669 900 9128 US (San Jose)  
Meeting ID: 910 4234 6296

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks will be required to attend this meeting.

### **1) CALL TO ORDER**

Meeting called to order at 4:04PM

### **2) PLEDGE OF ALLEGIANCE**

Katy Keyes led Pledge of Allegiance

### **3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

Present: Directors Almiron, Bruno, Palumbo, Scott, Skala and Yeager

Absent: Director Hurtado

Motion to excuse Director Magnuson by Director Skala and second by Director Scott  
Ayes: Almiron, Bruno, Palumbo, Scott, Skala and Yeager

Oppose: None

Abstains: None

### **4) INTRODUCTION OF GUESTS & STAFF**

Rich Persons, Fair Management Consultant, Denise Goularte, Bookkeeper, and Linda Thompson, Events Manager, were present, along with Katy Keyes from Perris Historic Museum, Carrie Long 2013 Farmer's Daughter, Susan Wilson, Judy Hoffman, Sally Scott

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**5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

Judy shared that Farmer's Daughters is starting again. They have \$1900 in the bank will raise \$5k to give out. The application deadline is June 6<sup>th</sup> and will be at Rods and Rails event on June 11<sup>th</sup>. Katy Keyes spoke about assisting with Exhibits for this year's Fall Fair/Festival.

**6) CLOSED SESSION** The Board is authorized to enter closed session to discuss personnel matters (Gov. Code § 11126(a)(1)).

Closed Session was moved to the end of the meeting. Entered into closed session at 5:00pm

**7) RECONVENE OPEN SESSION** Report of any action taken during Closed Session

Returned to open session at 5:15pm with no reportable action

**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless Directors request a specific item be considered separately.

a) Review and Approval of April 27, 2022, Board Meeting Minutes

Motion to approve minutes by Director Skala and second by Director Scott.

Ayes: Almiron, Bruno, Palumbo, Scott, Skala and Yeager

Oppose: None

Abstains: None

**9) NEW BUSINESS** (Action required)

a) Review and Approval of April 2022 Financials

1) Balance Sheet

2) Profit and Loss Statement

3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve financials by Director Bruno and second by Director Skala.

Ayes: Almiron, Bruno, Palumbo, Scott, Skala and Yeager

Oppose: None

Abstains: None

b) Approval of 2022 allocation request to F&E

Motion to approve financials by Director Palumbo and second by Director Skala.

Ayes: Almiron, Bruno, Palumbo, Scott, Skala and Yeager

Oppose: None

Abstains: None

President Yeager shared that the 2019/2020 Review and 2020 Audit will be completed within the next two months and we will be up to date with our financial requirements.

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**10) REPORTS AND INFORMATION** (Informational)

a) Correspondence

1) TBD

Nothing to report

b) Management Consultant Report

1) Day to Day Operations Update

Report on recent and coming events was provided

2) Summary of second quarter items from Strategic Plan report-

**DWR** – Updated appraisal were done for the land that is part of the proposed DWR project, Fair has not received the appraisal information, motorcycle track is almost done, expect to receive architect sign report in 2 weeks

**Annual Event** – meeting with Helms and Sons next week and community stage (Cost to Fair) and activities will be discussed including hay bucking contest. Will also be meeting with a former fair staff person to assist with Exhibits Part-Time (this will be a cost to the fair)

**Human Resources** – CEO Recruitment process has begun and we have hired two maintenance staff that has helped in keeping up with the fairgrounds.

**Facilities** – All board members have received the Facilities Accessment report, next steps will be to finalize the report and have the board committee assist with tiered priority projects, timeline and construction. OSFM has a temporary permit for Derby Room and also has requirements for the PAS tower improvements. The Rodeo Arena we are looking at possible purchase of existing rental equipment from vendor. We purchased 2 used golf carts and looking to salvage our old golf carts. The asphalt piles we are waiting for quotes to haul off property or see about using what we can on the dirt portions of our parking lot.

d) Committee Reports – No reports at this time other than what was reported under Management Consultant report.

1) Finance Committee

2) DWR Ad-Hoc Committee

3) Fairgrounds and Contracts Committee

4) Junior Livestock Committee

5) Marketing Committee

6) Policy Committee

e) Barn Bash Report

Director Skala spoke with Lauren and there is a plan to meet at the end of June

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f) Friends of So Cal Fair Report

No representative present. However, Judy Hoffman shared that they will be helping the Farmer's Daughters moving forward.

g) California Construction Authority Update on [Identify Project(s)]  
President Yeager provided an update on CCA – 66 active projects, recently held a meeting here at the 46<sup>th</sup> and toured the grounds.

- 1) Derby Room – Status Update
- 2) DWR Project Oversight
- 3) Draft Facilities Assessment Report
- 4) Draft Annual Bleacher Review Report

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments

Director Scott – attended Victorville Barn Bash that raised a lot of money

Director Almiron – no comment

Director Skala – great to see public here

Director Palumbo – condolences to Katy on the passing of her husband

Director Bruno – wants to support???

Director Yeager – thank you all for your continued support of helping this fairground to keep moving forward. Excited on what will happen and also on our future partnership with the Master Gardners.

**12) IMPORTANT 2022 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

June 22, 2022

July 27, 2022

August 24, 2022

September 28, 2022

October 26, 2022

\*November 16, 2022

\*December 21, 2022

**13) Adjournment:**

Meeting adjourned at 5:18pm in the memory of Ralph Keyes, Katy Keyes husband.

**Americans With Disabilities Act**

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.