

**46th District Agricultural Association/Southern California Fair**  
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**BOARD MEETING AGENDA**

Administration Building Board Room  
**September 27, 2023**

Zoom: <https://us06web.zoom.us/j/81355031204>  
Toll Free Number: One tap mobile +13462487799,81355031204  
Meeting ID: 813 5503 1204  
**Passcode: 439278**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

- 1) **CALL TO ORDER** at 4:00pm
- 2) **PLEDGE OF ALLEGIANCE** led by Vice President Palumbo
- 3) **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused  
A motion and second is requested to excuse the absence of any Directors under this agenda item.  
In Person: President Yeager, Vice President Palumbo, Director Skala, Director Scott.  
Via Zoom: Director Magnuson  
Absent: Director Almiron  
Motion to excuse Director Almiron made by Vice President Palumbo and seconded by Director Scott.  
Motion carried. 5-0
- 4) **INTRODUCTION OF GUESTS & STAFF**  
In Person: Charles Southwick – F&E, Linda Thompson – Staff, Sally Scott, Alicia – Staff, Russ Vandenberg – Staff.  
Via Zoom: Rich Persons – PK Consulting, Brandi Gragg – CDFA Legal, David Smith – DWR.
- 5) **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**  
In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.  
Linda Thomspen – Friends of the Fair Casino night, staff thanks Board for hiring Russ.
- 6) **CLOSED SESSION** For purposes of discussing matters of 1) Pending litigation, 2) Real property negotiations, and 3) Personnel matters related to the CEO under Government Code Section §11126. The Board will meet in Closed Session to confer with and/or receive legal advice from counsel or the represented delegate. All guests and audience will be asked to adjourn meeting at this time. **Started at 4:10pm**
- 7) **RECONVENE OPEN SESSION** Report of any action taken during Closed Session

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Reconvened at 4:29pm - No reportable action.

**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of August 23<sup>rd</sup>, 2023, Board Meeting Minutes  
Motion to approve August 2023 minutes made by Director Skala and seconded by Director Scott.  
Motion carried. 5-0

**9) REPORTS AND INFORMATION** (Informational)

- a) Correspondence - none
- b) CEO Report
  - 1) Day to Day Operations Update  
Thanks staff, September Interim Events, Meeting with Mike Driller, out of office October 18-22, projects completed by Brett, trolley removed, hall painting complete, asphalt slurry and seal and striping, AQS HVAC install October 16<sup>th</sup>.
- b) Management Consultant Report  
Rich Persons - DWR TOJ Fair Board to receive soon, tentative agreement for sign, potential August 2024 start, Committee needs to meet before next board meeting.
- d) Committee Reports
  - 1) Finance Committee discussed in item 10, a
  - 2) DWR Ad-Hoc Committee discussed in item 10, b
  - 3) Fairgrounds and Contracts Committee grounds acts 50/50 Helm & Fair
  - 4) Junior Livestock Committee nothing reported
  - 5) Policy Committee nothing reported
- e) Barn Bash Report nothing reported
- f) Friends of So Cal Fair Report reported in Public Comment item 5
- g) California Construction Authority Update discussed item 9, b
  - 1) Pavilion Painting Project Update
  - 2) DWR Project Oversight

**10) NEW BUSINESS** (Action required)

- a) Review and Approval of August 2023 Financials
  - 1) Balance Sheet
  - 2) Profit and Loss Statement
  - 3) AP Payments/AR Aged Invoices/General Ledger  
Motion to approve August 2023 Financials made by Director Magnuson and seconded by Vice President Palumbo.  
Motion carried. 5-0
- c) Transfer of Jurisdiction and related agreements with Department of Water Resources

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David Smith with DWR – TOJ is in its complete form and was sent to DAA for consideration, acquisition of DeMateo parcel, temporary construction area agreement, agreement for sign, agreement of loss of tenant income, encroachment permit.

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments

Director Magnuson – Thanks Russ and crew, grounds look good and hopes we have a nice fair and a good turnout.

Vice President Palumbo – confirmed livestock auction, looking forward to fair, excited for remodeled restrooms.

Director Skala – Thanks Russ, sees grounds improvements.

Director Scott – congratulated Russ on his one-year anniversary, sees all grounds improvements, thanks Marisa for bringing forward the Board trainings issues, livestock area needs better security, great seeing the grounds updates.

President Yeager – thankful for all involved in keeping the fair grounds in working order, takes commitment by staff, thanks Russ for hearing the frustrations and bringing a breath of fresh air.

**12) IMPORTANT 2023 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

October 25, 2023; November 15, 2023; December 20, 2023.

October 25, 2023 Board meeting cancelled – lack of quorum. November Board meeting moved to November 8, 2023.

**13) Adjournment:** **adjourned at 5:03pm**

**Americans With Disabilities Act**

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.