

46th District Agricultural Association/Southern California Fair
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NOTICE OF BOARD MEETING
BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room
December 20, 2023

Zoom: <https://us06web.zoom.us/j/81355031204>
Toll Free Number: One tap mobile +13462487799,81355031204
Meeting ID: 813 5503 1204
Passcode: 439278

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

- 1) **CALL TO ORDER** at 4:07pm
- 2) **PLEDGE OF ALLEGIANCE** led by Vice President Palumbo
- 3) **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused
A motion and second is requested to excuse the absence of any Directors under this agenda item.
Present in person: Vice President Palumbo, Director Skala, Director Bruno, Director Scott
Present via Zoom: Director Magnuson, Director Almiron, President Yeager
- 4) **INTRODUCTION OF GUESTS & STAFF**
Present in person: Alicia – staff, Dale Smith - FAF, Judy Hofmann – FD & Special Events, Tessa Curtin – Farmers Daughter, Jennifer Curtin - Tessa's mom, Nicholas Palumbo, Katie Keyes – Perris Historical Museum, Sally Scott, Russ - Staff.
Present via Zoom: Rich Persons, Michael Gasbarro – AG Office, Denise Goularte, Brandi Gragg – CDFA Legal.
- 5) **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.
Judy – thanks the board for bringing back our fair gradually.
Tessa – won Sarah Preacher spirit award and would like to bring back Sarah's spirit in the form of the Hay Bucking contest.
Nicholas – would like to see Hay Bucking back also.
Katie – would like the fair staff to advertise the annual fair in a broader area.
- 6) **CLOSED SESSION** For purposes of discussing matters of 1) Pending litigation, 2) Real property negotiations, and 3) Personnel matters related to the CEO under Government Code Section §11126. The Board will meet in Closed Session to confer with and/or receive legal advice from counsel or the represented delegate. All guests and audience will be asked to adjourn meeting at this time. At 4:14pm

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7) **RECONVENE OPEN SESSION** Report of any action taken during Closed Session
reconvened at 4:40pm, no reportable action.

8) **CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of November 8th, 2023, Board Meeting Minutes
Motion to approve made by Director Scott and seconded by Vice President Palumbo.
Motion carried, 7-0.

9) **REPORTS AND INFORMATION** (Informational)

a) Correspondence - none

b) CEO Report

1) Day to Day Operations Update

December events, office closed December 25-29, DWR project still scheduled for 4th QTR, CEO Southern region call, Archway painted, Harley Davidson relocation to admin parking lot, electrical pole to be moved 50 feet, new asphalt for admin parking lot \$50,000.00, relocation of Harley will open space for other events to use or extend their area, Flea Market contract will not be extended for 2024, second event center HVAC quote is \$90,000.00 and will put in for consideration in the 2024 Budget, Miers and Miers 2021 audit, WFA convention, thanks staff, Directors and lease holders for trusting and accepting him in position.

c) Management Consultant Report

Rich - Fair Board approved DWR documents in December's meeting and documents are being signed by appropriate authorities, electronic sign engineering issues, construction still scheduled for end of 2024.

d) Committee Reports

1) Finance Committee item discussed in 10, a

2) DWR Ad-Hoc Committee item discussed in 9, b

3) Fairgrounds and Contracts Committee nothing to report

4) Junior Livestock Committee nothing to report

5) Policy Committee nothing to report

e) Barn Bash Report – nothing to report

f) Friends of So Cal Fair Report

Dale – casino night earned \$1,850. Next event is March 11, 2024 – golf tournament at Bear Creek Temecula.

Judy – Sarah's family will now be funding the Sarah Preacher Spirit Award.

g) California Construction Authority Update

1) Pavilion Painting Project Update discussed in item 9, b

2) DWR Project Oversight discussed in item 9, c

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10) NEW BUSINESS (Action required)

a) Review and Approval of October 2023 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve made by Director Almiron and seconded by Vice President Palumbo.

Motion carried, 7-0.

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

a) Directors' Comments

Director Scott – thanks Russ, staff, volunteers, and everyone involved in 2023 fair, thanks public for coming, Hemet/San Jacinto contact, Merry Christmas everyone.

Director Bruno – thanks Russ, Merry Christmas everyone.

Director Skala – Merry Christmas and Happy New Year everyone.

Director Magnuson – Thanks Russ and all staff. Merry Christmas and lets have another year.

Director Almiron – Merry Christmas, under the weather, enjoy Christmas Dinner.

President Yeager – Thanks staff, looks forward to continued conversation and updating our strategic plan so we have continued guidance.

12) IMPORTANT 2023 DATES: (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

January 24, 2024; February 28, 2024; March 27, 2024; April 24, 2024; May 22, 2024; June 26, 2024; July 24, 2024; August 28, 2024; September 25, 2024; October 23, 2024; November 13, 2024; December 18, 2024.

13) Adjournment: adjourned at 5:07pm

Americans With Disabilities Act

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.