

Mission Statement

“The Mission of The Southern California Fair & Event Center Is to Provide & Promote Agricultural Activities, Entertainment, Education, Recreation and Service Opportunities for All People in Riverside County”

BOARD OF DIRECTORS AGENDA

February 27, 2019 • 4:00 P.M.

18700 Lake Perris Dr.

Perris CA 92571

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Southern California Fair activities may request assistance by contacting Carl Wuersch at (951) 657-4221.

1) CALL TO ORDER

All matters noticed on this agenda, in any category, may be considered for action listed. Any item not so noticed may not be considered. Items listed on this Agenda may be considered in any order at the discretion of the chairperson.

Meeting called to order at 4:06 pm by President Magnuson

2) PLEDGE OF ALLEGIANCE

Attendees of this 46th District Agricultural Association Board meeting will be asked to join the Board President in reciting the Pledge of Allegiance if they wish to do so.

3) ROLL CALL

The Board of Directors of the 46th District Agricultural Association are asked to introduce themselves to all in attendance.

Directors in attendance: President Magnuson, Vice President Bruno, Director Yeager, Director Skala, Director Hurtado and Director Palumbo

4) ABSENT DIRECTORS

A motion and second is requested to excuse the absence of any Directors under this agenda item.

A motion was made by Director Skala and Seconded by Vice President Bruno to Excuse the absence of Director Scott, Director Almiron and Director Tavaglione Motion unanimously approved. Motion carried.

5) INTRODUCTION OF AUDIENCE AND GUESTS

Audience and guests are requested to introduce themselves to the Board of Directors and other guests under this agenda item.

Audience in attendance were: John Oostdam, Don Kazarian, Kim Kazarian, Sherrie Henretta, Dale Smith, Celia Smith, Judy Hofmann, Shirley Marshal, David Dimond, Shari Dimond, Katie Keys, Kerri Olobri, Linda Thompson (Staff) and Christina Rapert (Staff)

6) MATTERS OF PUBLIC COMMENT

Persons in attendance may request to speak on any item on agenda or request item to be placed on agenda at next meeting. Speakers presenting matters to the Board will be limited to three (3) minutes.

David Dimond: APEX Racing lease. He spoke about being here for 30 years and the improvements and the purchase of the track. He is behind the fair and wants to work as a team. He asked for more time because he needs to fix the track and purchase new carts. He thinks there needs to be continuity and policies. He talked about his eviction for being behind on his rent.

Celia Smith: Family A Fair renewal contract on the agenda for next month is requested.

Judy Hofmann: Apologized for getting her Fair review and recommendations turned in late.

Katie Keys: Exhibit meeting on March 13th and she is glad that Sherrie is back and helping with Exhibits.

7) CONSENT CALENDAR

All matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

- Approval of Minutes **See MINUTES TAB**

✓ January 16, 2019

A motion was made by Director Palumbo and Seconded by Director Hurtado. Motion unanimously approved. Motion carried.

a. RENTAL AGREEMENTS 2019

CONTRACT #	NAME	DATE Of EVENT	Type of Event	AMOUNT
19-13-BR	RI International	3/4-8/2019 3/11-15/2019	Company Meeting	\$1000 Board Room
19-14-HH	Cheryl Zicka	3/23/2019	Military Ball	\$1,900 Non-Profit
19-15-HH	Katie Keyes	9/14/2019	PUSD Alumni	\$1,900 Non-Profit
19-16-HH	Jana Muth	5/18/2019	Barn Bash	Trade Agreement
19-17-HH	Grant Bennett	4/10/2019	Award Banquet WRCASM	\$1,400 Non- Profit wk

Director Hurtado: I had a question about Contract 19-16-HH Barn Bash and the Trade Agreement. I am assuming it was some sort of bargaining agreement.

CEO Wuersch: They have Stalls and Pens that they own, and they let us use them for or Fair events and in case we need them if we are used as an evacuation center.

Director Yeager: When we have Trade Agreements can you have an estimated cost of what the trade is valued at just for record purposes.

CEO Wuersch: Yes, we can do that.

b.

CONTRACT #	NAME	BEG DATE	END DATE	AMOUNT NOT TO EXCEED
19-03-INT	America Cancer Society	6/7/2019	6/8/2019	\$1000.00

8) CORRESPONDENCE See **CORRESPONDENCE TAB+**

a. <u>Date</u>	<u>Received from</u>	<u>Subject</u>
1/31/2019	Henna Crone	Attention: Marisa Yeager
2/16/2019	USC University of Southern California	Foundation Field Evaluation

Henna Crone: (Vendor at the 2018 fair.)

CEO Wuersch: After we received the letter from Director Yeager, we replied to the Vendor with issue resolved, and Henna Crone is happy to return for the 2019 Fair.

USC (University of Southern California):

CEO Wuersch: This was a program that Eastern Municipal water district sent our way from USC. USC has a program for developing back flow valves and big farming equipment and USC came and replaced all of our equipment. USC students monitored the equipment for one year. This is the letter from the School to thank us for participating.

Director Yeager: So, we got some new equipment by participating in this exercise?

CEO Wuersch: We got the main shut off and 2 smaller ones and a new back flow system. It could be valued at seven or eight thousand dollars' worth of equipment.

Director Yeager: Is there a log or tabulation record kept for improvements like this that are done on the grounds?

CEO Wuersch: It is noted in the correspondence for the Board meetings.

Director Yeager: This is just a suggestion but maybe for easier access there should be a log kept of the improvements. That way it's easier to access the information then reviewing all the agenda packets or minutes for the year.

INFORMATION ITEMS

1.) UPDATE ON LOAN BALANCES:

Current on Loans Balances

- **COMMUNITY BUILDING** **\$197,514.72**
- **ADMIN OFFICE** **\$90,753.48**

2.) FINANCIAL INFORMATION:

(December, January Financials) See **FINANCIALS TAB**

- December, January, Financials
- Statement of Net Position (LIME)
- AP Aged Invoice Analysis (Current) (PURPLE)
- AR Aged Invoice Analysis (JLA Current) (White)
- Summary of Operations (GREY)
- AP Payments Check Register (PINK)
- Check Register (Payroll) (GREEN)

- AR Aged Invoice Analysis (YELLOW)
- Trial Balance Sheet (BLUE)
- Bank Balances

Vice President Bruno: So, because of the codes things were put under this is the final financials nothing is going to change right?

CEO Wuersch: No

Director Yeager: So, we are a hundred-thousand-dollar difference overall from 2017 to 2018.

Motion made by Vice President Bruno, Seconded by Director Palumbo

Director Yeager: Before the vote I have a question. Can we get a Statement of Net position before the meeting instead of looking at all the financials the day of the meeting?

CEO Wuersch: We talked about this in the executive meeting and after meeting with my staff when these packets were put together I found out that in previous years the board was provided with financials it was just the bottom line not as detailed as they are now so we are going to go back to doing that and I will send it to everyone before the meeting. This way you are not having to go through a lot of un-necessary details.

Director Yeager: I would like to have the Statement of Net Position before the meeting if that is possible

CEO Wuersch: Yes, we can send you the agenda and that information as well.

Motion unanimously approved. Motion carried.

3.) 2019 FAIR UPDATES:

- Fair theme: Passed out form with some ideas
 - Go Hog Wild and the SoCal Fair –
 - Motion made by Director Hurtado 2nd Director Yeager
- Motion unanimously approved. Motion carried.

4.) CALENDAR OF EVENT:

- Monthly event on fairgrounds
- March, April

5.) CFSA Report:

- Monthly Update

Director Yeager: Is slowly moving to CCA (California Construction)

Authority. In 2008 the staff of CFFA (California Fair Financing Authority) was absorbed into CDFA (California Department of Food and Agriculture)

- *Director Yeager passed out a hand out of the Agenda for last week-*

In the agenda the Board approved everything HR. Also, on informational item #2 (two) it is an informational update that now CDFA will be known as CCA. There is an organizational update on who is in that authority and what they will be handling. This authority handles all construction projects on all the Fairgrounds in the state of California. They monitor and there is an oversight financial roll with this authority. The Board is given an update about new project, pending projects and deferred maintenance projects and where they are at in completing their project. Now that there is a Sales Tax revenue that is garnered on California Fairgrounds now there is going to be a fund that CDFA is going to be determining the distribution of those funds throughout all Fairgrounds in the state of California. So now there is somewhat of a review for sources of funds that will be available. The priority with those funds is the Deferred Maintenance projects.

9) **ACTION ITEAMS:**

a.) **Perris Auto Speed Way:** Approval on Contract Renewal for the PAS.

Don: He wants to add the language to be added in regard to any third party from using Oval Entertainments Intellectual Property for the promotion of their events. He would like Paragraph 11 to state: The 46th District acknowledges that the dba (Doing Business As); Perris Auto Speedway and Perris Auto Speedway Logo are the Intellectual Property of Oval Entertainment, LLC (Limited Liability Company). The District will inform any Sanctioning Body, Promotor, Non-Profit, Club or Organization renting the facility for a Motorcycle Event, that the use of the dba; Perris Auto Speedway and the Perris Auto Speedway logo are strictly prohibited. If the District or any Sanctioning Body, Promotor, Non-Profit, Club or Organization would like to use the dba; Perris Auto Speedway or the Perris Auto Speedway Logo, Oval Entertainment agrees to negotiate a Licensing Agreement with the respective party for hat specific event.

President Magnuson: Ok lets table this until next month so we can talk it over.

CEO Wuersch: I don't see why we can't do this for him.

Director Yeager: I would ask that this be sent to Sacramento for review that everything is in legal order.

Motion to approve the addition to the amendment made by Director Yeager. 2nd Director Hurtado

Motion unanimously approved. Motion carried.

Motion to approve the contract with the new addition made by Director Yeager. 2nd Director Palumbo

Motion unanimously approved. Motion carried.

b.) **Deferred Maintenance:** CEO Carl Wuersch was information.

CEO Wuersch: - *CEO Wuersch passed out the old Deferred Maintenance list and the new Deferred Maintenance list.* –

Reviewing the old list with what has already been done, what can wait, and what still needs to be done and the priority that it needs to be done in.

Director Yeager: This is a list that was done about 3 (three) years ago in one of the strategic planning meetings. The state is looking at this third round of funding for fairs to be designated emergency evacuation centers. So, when reviewing the new Deferred maintenance list, we need to keep that in mind when we make the case for the funds and what repairs will benefit our Fairgrounds to be an emergence evacuation center.

CEO Wuersch: On the Harrison Hall painting, that was already done in 2016. The dance floor has not been replaced and the patrons like not having the are dance floor and we don't have to worry about it being a tripping hazard. Fence repair, we have had some done. The parking lot stripping; we could probably re slurry and strip the PAS area but other then that there are so many other repairs that need to be done that will be on the new list. Well motor and pump; this will get us off the meter water and we have a great hole.

Director Bruno: Didn't they offer you some re-claimed water? That might be less expensive than doing the well.

CEO Wuersch: They offered us the re-claimed water when they brought the line down Ramona Express Way, I think in 2015. I think the discussion at that time came down to the cost of the electricity to run it and the actual meter cost.

Director Yeager: It might be best to have a side by side comparison. You should reach out to CCA because of this new effort of making improvements to make the Fairgrounds a better evacuation center so we need to know what they expect of us.

Director Hurtado: Is there a time from on this to be submitted?

Director Yeager: Yes, it needs to be in by March 31st

CEO Wuersch: On the Satellite wagering seats. I have someone that can re-upholster them very inexpensive so I think that can be done in house. The carpeting in Satellite wagering was just cleaned and it looks nice and we don't have any trip hazards.

Director Yeager: What about the Satellite TV and Screen repair?

CEO Wuersch: We just did those 6 months ago we used new bulbs and put the TV's that where in the pews out to replace the old TVs. The parking lights need to stay on for the new list. For the messaging board on the corner. I got some quotes for new LCD panels and it would be before labor \$90,000 (ninety thousand) so we are just going to get some bulbs to replace the dark spots and only spend about 7 (seven) to 8 (eight) thousand. This will get us by until we get a sponsor to help us update the sign. Restroom repairs – Donny did a bunch of repairs of the North and South side. The bathrooms in Harrison Hall and Satellite wagering are working.

Vice President Bruno: What about the showers in Livestock they where not working this year.

CEO Wuersch: The showers are going to be taken care of. They have all new toilets that where working great this year. – Satellite Wagering Lights we had those done right after we replace the carpet after removing the pews. Light repair in Harrison Hall we have most of the lights fixed the neon that is broken in there we are not going to repair it we will replace it with the newer type rope lights that look just like the neon lights. Drinking fountains, I think we have 2 by the north bathrooms that don't work but all of the others are working fine. Water line repair that will be park of our exterior lines. The inside plumbing in Harrison Hall has been fixed. The bleachers I'm not sure on. Donny yours have been done for quite a few years. So, I am not sure what this is because all the portables are all ADA (Americans Disability Act) approved.

Director Yeager: Were the stairs fixed.

Don Kazarian: Yes

Director Hurtado: Why are we going through this list when we are narrowing it down to just 5 and not this whole list?

Director Palumbo: Because we are seeing what has already been done.

Director Yeager: He is making his recommendation after looking over the old list. Before we can have that conversation, we need to know where we are at.

CEO Wuersch: Sewer hookup – we have two legal dump station and it is south of the livestock area and one by the Go Cart area.

Director Palumbo: So on to the 5 recommendations

CEO Wuersch: The Satellite roof. Repairing the asphalt in the parking lot. The water situation (the well or re-claimed water). Electrical issues and lighting on the Fairgrounds.

Director Yeager: Are these prioritized?

CEO Wuersch: Yes, the Roof in Satellite is number 1 priority and then the asphalt then electrical then water.

Motion made by Director Yeager with the priority to be deferred to CCA. 2nd Director Palumbo.

c.) **Fair Budget:** 2019 Sothern California Fair

Director Yeager: In the future can we get this before the meeting.

CEO Wuersch: Yes, and each month you will get a report of where we are at in the budget.

Director Yeager: Can you also put in there your plan to address the 100,000 (one hundred thousand) dollar deficit.

CEO Wuersch: Yes

Director Yeager: When will we see the "actual" for 2018 the column is blank.

CEO Wuersch: It will be on next year.

Motion made by Director Hurtado. 2nd by Vice President Bruno.

Motion unanimously approved. Motion carried.

10.) **IMPORTANT DATES:**

Board Meetings are held on the third Wednesday of the month at 4:00 pm unless otherwise specified:

- March 27, 2019
- April 24, 2019
- May 15, 2019
- June 19, 2019
- July 17, 2019
- August 21, 2019
- September 18, 2019
- October TBD
- November TBD
- December TBD

11.) **DIRECTORS COMMENTS:**

Director Hurtado: I appreciate the information I would just suggest we get the information in a timelier manner so that we can review it and process it and are ready before the meeting. I appreciate the audience participation and feedback.

12.) **CEO COMMENTS:** Recommendations for the 2019 Fair

CEO Wuersch: This is why I wanted to get our fair theme done so that we can start on doing promotions and advertising. Pomona and the Orange show are a head of the game already doing giveaways and advertising on the radio and on social media. I have met with the Mayor of Menifee and I want to meet with other local communities and get them more involved. We need to have a bigger presence in social media. So, if anyone has any suggestions please contact me. I have talked to some local business that are willing to do some deals and sell tickets.

13.) **ADJOURNMENT**

President Magnuson: Can we get a motion to adjourn this meeting?

Motion made by Director Hurtado. 2nd Director Skala

Motion unanimously approved. Motion carried.

Meeting adjourned at 5:32


Carl L. Wuersch, CEO/Sec-Mgr.

3-21-19
Date