

46th District Agricultural Association/Southern California Fair
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BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room

June 22nd, 2022

Zoom: <https://us06web.zoom.us/j/81355031204>
Toll Free Number: One tap mobile +13462487799,,81355031204
Meeting ID: 813 5503 1204

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks will be required to attend this meeting.

- 1) CALL TO ORDER** at 4:03PM by President Yeager
- 2) PLEDGE OF ALLEGIANCE** led by Director Hurtado
- 3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused
A motion and second is requested to excuse the absence of any Directors under this agenda item.
Directors Present: Almiron, Scott, Magnuson, Skala, Palumbo, Bruno, Hurtado, and Yeager.
- 4) INTRODUCTION OF GUESTS & STAFF**
Alicia Montoya – Staff, Denise Goularte – Accounting, Josh Naggar – Friends of the Fair, Linda Thompson - Staff, Susan Nelthorpe – Friends of the Fair, Mayra Zepeda – Staff, Cei and Dale Smith – Family A Fair, Jill Scott – community member, Sherrie Henretta- Exhibits/Farmers Daughters, Judy Hofmann – Farmers Daughters, Katie Keyes – Exhibits, Rich Persons – PK Consulting.
- 5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.
Judy Hofmann – happy to report they have 5 Farmers Daughters for 2022. Rod and Rails event brought in \$50 in donations. Friends of the Fair may be adopting Farmers Daughters.
- 6) CLOSED SESSION** The Board is authorized to enter closed session to discuss personnel matters (Gov. Code § 11126(a)(1)), and pending litigation with the Attorney General's Office (Gov. Code § 11126(e)(1)). Moved to end of meeting. Went into closed session at 5:23pm.

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a) 46th District Agricultural Association v. APEX, LLC.

7) RECONVENE OPEN SESSION Report of any action taken during Closed Session back from closed session at 5:39pm. No action to report.

8) CONSENT AGENDA (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless Directors request a specific item be considered separately.

a) Review and Approval of May 25th, 2022, Board Meeting Minutes
Motion to approve minutes made by Director Palumbo and seconded by Director Bruno.
8-0 motion carried by acclamation.

9) NEW BUSINESS (Action required)

a) Review and Approval of May 2022 Financials
1) Balance Sheet
2) Profit and Loss Statement
3) AP Payments/AR Aged Invoices/General Ledger
Motion to approve May 2022 Financials made by Director Hurtado and seconded by Director Magnuson.
8-0 motion carried by acclamation.

10) REPORTS AND INFORMATION (Informational)

a) Correspondence
1) TBD – Annual Trainings for Board Members.

b) Management Consultant Report
1) Day to Day Operations Update – Admin staff was out of office due to illness, Racetrack running normal, some events at Toro Wapo, most of regular grounds activities up and going, Pavilion has been in use 4 weeks in a row with activity in the future to be similar. Some building issues more glaring, quotes being requested. HVAC issues as noted on Facility Assessment. Power outage caused closure of grounds but when restored fairground equipment had issues which isn't new. Facility cleanup going great, but maintenance staff needed. Fire Marshal – meeting with PAS & CCA regarding tower. Derby Room still operating on temporary permit. School House front stairs and landing replaced along with ramp. Cash on hand \$1,528,145.18 of that \$43,575.00 is in JLA. Emergency roof repair project balance of about \$135,000.00. Asked Board for permission to pay off. Permission was granted no objections.

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2) Summary of second quarter items from Strategic Plan report DWR, Annual Event, Human Resources and Facilities.
DWR - most recent timeline is February 2023, new appraisals received by DWR. Those appraisals have been forwarded to DGS & DWR attorneys. DWR Attorneys working on updating the documents for transfer of jurisdiction and right of way for fair. The 5-acre purchase has not progressed from what was reported last month. Phase one of the sign study is complete.
Annual Event – requested Helm & Son’s meeting with Fair Committee and Staff. Sherrie has agreed to take on Exhibits Supervisor. Avian Influenza outbreak in Midwest and South. Has shutdown fair contests. Not in California yet.
Human resources – CEO recruitment packet is out, applications are due July 18, 2022. Civil Service – Fairgrounds attendant no applicants, Exhibit Rep category list established, Event Coordinator category applications received, Fairgrounds Aid application window will open soon, Maintenance Worker is ongoing.
Facilities – rodeo arena has been rented this year, fair has asked to purchase equipment, but owner is hesitant.

c) Committee Reports

- 1) Finance Committee
- 2) DWR Ad-Hoc Committee – discussions will start when more information is received in July/August
- 3) Fairgrounds and Contracts Committee – stayed tuned as they start addressing maintenance items on fairgrounds.
- 4) Junior Livestock Committee – nothing to report
- 5) Marketing Committee -
- 6) Policy Committee

d) Barn Bash Report – per Lauren, possible meeting at the end of this month

e) Friends of So Cal Fair Report – per Josh, building new board and inviting people to join. Networking to find new members. Possibly adopting Farmers Daughter’s program.

f) California Construction Authority Update – next meeting in September. Fair hosted last meeting.

- 1) Derby Room – Status Update – working on finalizing for full operation.
- 2) DWR Project Oversight
- 3) Draft Facilities Assessment Report
- 4) Draft Annual Bleacher Review Report – temporary bleacher repair completed.

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

- a) Directors’ Comments

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Director Hurtado – looking forward to October.

Director Magnuson – happy to see everyone in person at the meeting.

Director Scott – Nuevo Parade is July 4th. Great publicity for fair and farmers daughters. Victorville livestock did amazing and hopes it reflects here in October.

Jill Scott – fair float taken over by Scott family and some past Farmers Daughters, thinks its worthwhile because people see the fair is still here.

President Yeager – Glad we are continuing to move forward. Thanks everyone for input. Katie Keyes – fair lacks publicity, old items on website. President Yeager and Board are aware and are working on resolving issue.

12) IMPORTANT 2022 DATES: (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

July 27, 2022 – President and Vice President not available.

August 24, 2022

September 28, 2022

October 26, 2022

*November 16, 2022

*December 21, 2022

13) Adjournment: at 5:40pm

Americans With Disabilities Act

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.