

46th District Agricultural Association/Southern California Fair
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BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room
March 22, 2023

Zoom: <https://us06web.zoom.us/j/81355031204>
Toll Free Number: One tap mobile +13462487799,81355031204
Meeting ID: 813 5503 1204
Passcode: 439278

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

- 1) **CALL TO ORDER** at 4:01pm.
- 2) **PLEDGE OF ALLEGIANCE** led by Director Scott.
- 3) **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused
A motion and second is requested to excuse the absence of any Directors under this agenda item.
Present In Person: Director Magnuson, Vice President Palumbo, Director Scott, Director Bruno, Director Skala.
Zoom: President Yeager.
Motion to excuse Director Almiron's absence was made by Director Skala and seconded by Director Scott.
Motion carried. 6-0.
- 4) **INTRODUCTION OF GUESTS & STAFF**
Present in Person: Linda Thompson – Staff, Cei and Dale Smith – Family A Fair, Katie Keyes PVHM, Kerri Olobri – Farmers Daughters, Judy Hoffman – Farmers Daughters & Contests, Alicia Montoya - Staff.
Zoom: Denise Goularte – Consultant, Rich Persons – Consultant, Russ Vandenberg – CEO, Charles Southwick – CDFA F&E joined at 4:07pm.
- 5) **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.
Judy Hoffman – excited to have had Farmers Daughters last year, Exhibits entries, thanks everyone.
Kerri Olobri – Farmers Daughters application currently being revised and will be posted by April 3rd.
Katie Keyes – hopes to have fair exhibits again, tickets for volunteers asked board for help.

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6) **CLOSED SESSION** For purposes of discussing matters of 1) pending litigation, 2) real property negotiations, and 3) personnel matters related to the CEO under Government Code Section §11126. The Board will meet in Closed Session to confer with and/or receive legal advice from counsel or the represented delegate. All guests and audience will be asked to adjourn meeting at this time. [Tabled till next meeting.](#)

7) **RECONVENE OPEN SESSION** Report of any action taken during Closed Session

8) **CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

a) Review and Approval of February 22nd, 2023, Board Meeting Minutes
[Motion to approve made by Vice President Palumbo and seconded by Director Magnuson.](#)
[Motion carried. 6-0.](#)

9) **NEW BUSINESS** (Action required)

a) Review and Approval of January 2023 Financials
1) Balance Sheet
2) Profit and Loss Statement
3) AP Payments/AR Aged Invoices/General Ledger

b) Review and Approval of February 2023 Financials
1) Balance Sheet
2) Profit and Loss Statement
3) AP Payments/AR Aged Invoices/General Ledger
[Motion to approve January and February 2023 Financials made by Vice President Palumbo and seconded by Director Skala.](#)
[Motion carried. 6-0.](#)

c) Board Committee Appointments [Tabled till next meeting](#)

10) **REPORTS AND INFORMATION** (Informational)

a) Correspondence [None for this meeting](#)

b) CEO Report

1) Day to Day Operations Update
[Thanks staff, Toro Wapo Events, Hall Events, 909 Market Event, Ride & Pride, PAS Events, Barn Bash, DWR – Mike Driller meeting, 700 form deadline April 3rd, CEO training in Sacramento, grounds cleanup, storage contract with Helm's.](#)

[President Yeager requested an update for the remaining audits at the next meeting.](#)

c) Management Consultant Report

[DWR schedule has not changed, electronic sign board, encroachment paperwork, lift station.](#)

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d) Committee Reports

- 1) Finance Committee – nothing to report
- 2) DWR Ad-Hoc Committee – discussed in CEO Report and Consultant Report
- 3) Fairgrounds and Contracts Committee
Russ –endorses Andy Marocco contract has met with all grounds lease holders and they don't have concerns, no location issues, doesn't impact Harley. The contract will be brought back to the Board for the April meeting and will meet with the committee before then.
- 4) Junior Livestock Committee – nothing to report
- 5) Marketing Committee– nothing to report
- 6) Policy Committee– nothing to report

e) Barn Bash Report – event scheduled for April 22, 2023 reported by Director Skala

f) Friends of So Cal Fair Report – MOU concerns but will be reviewed with CEO, Golf Tournament confirmed for October 10th, 2023, new executive board, flags for fair have been approved.

g) California Construction Authority Update

- 1) Derby Room – Status Update nothing to report
- 2) DWR Project Oversight nothing to report
Russ – CCA to provide scope/bids for hall paint and removing neon lights in the next 90 days.

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

a) Directors' Comments

Director Scott – would like for this fair to learn from other business models of fairs. Wants us to make sure our fair maintains control and the meaning of the fair for our community and what we have done here. We need to be part of discussions to maintain what we have here.

Director Magnuson – glad to see guests in attendance. Overall, we are moving good.

President Yeager – happy with things moving along with our foundation, barn bash follow up, thanks everyone for being present.

12) IMPORTANT 2023 DATES: (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

April 26, 2023; May 24, 2023; June 28, 2023; July 26, 2023; August 23, 2023; September 27, 2023; October 25, 2023; November 15, 2023; December 20, 2023.

Director Skala and Magnuson will not be present for the April meeting.

13) Adjournment: at 4:47pm

Americans With Disabilities Act

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.