

**46th District Agricultural Association/Southern California Fair**  
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**BOARD MEETING MINUTES - SUMMARY**

Administration Building Board Room  
**August 23, 2023**

Zoom: <https://us06web.zoom.us/j/81355031204>  
Toll Free Number: One tap mobile +13462487799,81355031204  
Meeting ID: 813 5503 1204  
**Passcode: 439278**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

- 1) **CALL TO ORDER** at 4:00pm
- 2) **PLEDGE OF ALLEGIANCE** by Director Magnuson
- 3) **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused  
A motion and second is requested to excuse the absence of any Directors under this agenda item.  
Present – Director Almiron, President Yeager, Director Magnuson, Director Skala, Director Scott.  
Absent – Director Bruno and Vice President Palumbo.  
Motion to excuse Director Bruno and Vice President Palumbo was made by Director Almiron and seconded by Director Scott.  
Motion carried. 5-0
- 4) **INTRODUCTION OF GUESTS & STAFF**  
Zoom – Rich Persons – Consultant, Michael Gasbarro – Deputy AG, David Smith – DWR, Cynthia Stinson, Brandi Lynn Gragg – CDFA.  
In Person – Alicia – Staff, Russ – CEO, Katie Keyes.
- 5) **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**  
In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.  
Katie Keyes – making sure exhibit books are getting out, Audreys passing and services.
- 6) **CLOSED SESSION** For purposes of discussing matters of 1) Pending litigation, 2) Real property negotiations, and 3) Personnel matters related to the CEO under Government Code Section §11126. The Board will meet in Closed Session to confer with and/or receive legal advice from counsel or the represented delegate. All guests and audience will be asked to adjourn meeting at this time. [Went into closed session at 4:22pm](#)

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**7) RECONVENE OPEN SESSION** Report of any action taken during Closed Session  
Reconvened at 4:54pm, the Board authorized CEO, Russ Vandenberg, to represent the Board in upcoming mediation.

**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of June 28<sup>th</sup>, 2023, Board Meeting Minutes  
Motion to approve was made by Director Skala and seconded by Director Magnuson.  
Motion carried. 5-0

**9) REPORTS AND INFORMATION** (Informational)

- a) Correspondence – none
- b) CEO Report
  - 1) Day to Day Operations Update  
Thanks staff, August events for Speedway, monthly meeting with Mike Driller – DWR, project to start 1<sup>st</sup> QTR of 2024, monthly CEO call, compliance training for Board Directors, form 700, trolley removal approved by museum and Brett to remove before fair time, livestock restroom remodel to be completed first week of September, exterior painting of hall delayed due to contractor backing out, hall carpet removal and concrete staining/seal, parking lot slurry seal, striping and handicap parking, hall AC delayed, tree trimming.
- c) Management Consultant Report  
CCA has an engineering firm working on detailed report for electrical billboard, a new geotechnical report may be needed, Perris has said conditional use permit is all that is needed along with an MOU.
- d) Committee Reports
  - 1) Finance Committee – discussed under Item 10 a, b
  - 2) DWR Ad-Hoc Committee – discussed under Item 9 c
  - 3) Fairgrounds and Contracts Committee – nothing to discuss
  - 4) Junior Livestock Committee – nothing to discuss
  - 5) Policy Committee – nothing to discuss
- e) Barn Bash Report – nothing to discuss
- f) Friends of So Cal Fair Report – lack of quorum
- g) California Construction Authority Update
  - 1) Pavilion Painting Project Update – discussed under Item 9 b
  - 2) DWR Project Oversight - discussed under Item 9 b, c

**10) NEW BUSINESS** (Action required)

- a) Review and Approval of June 2023 Financials
  - 1) Balance Sheet

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- 2) Profit and Loss Statement
  - 3) AP Payments/AR Aged Invoices/General Ledger
- Motion to approve made by Director Almiron and seconded by Director Scott.  
Motion carried. 5-0

b) Review and Approval of July 2023 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve made by Director Almiron and seconded by Director Skala.  
Motion carried. 5-0

- c) Transfer of Jurisdiction and related agreements with Department of Water Resources  
tabled till the next meeting.

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments

Director Almiron – conflict for September and October Board Meetings.

Director Scott – voiced his discontent about completing any training required by CDFA.

President Yeager – appreciates all staff, contractors, CDFA. Sees all improvements on fairgrounds. Finally moving in direction, we needed to get to. Also frustrated with Board appointments, sees, and feels the stress with having quorum for meetings.

**12) IMPORTANT 2023 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

September 27, 2023; October 25, 2023; November 15, 2023; December 20, 2023.

**13) Adjournment:** Adjourned at 4:57pm in honor of Audrey Cilurzo.

**Americans With Disabilities Act**

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.